



<b>FULL GOVERNING BODY MEETING</b>	
Agenda <input type="checkbox"/>	
Minutes <input checked="" type="checkbox"/>	
<b>Date</b>	<b>3<sup>rd</sup> November 2025 at 5pm</b>
<b>Venue</b>	<b>Microsoft Teams – <a href="#">PLEASE CLCIK HERE TO JOIN</a></b>

*Please read papers in advance of the meeting ready to discuss and ask questions*

<b>AGENDA ITEM 1097</b>	<b>Welcome and Apologies for absence</b>		
<b>Notes</b>	<b>GOVERNOR</b>	<b>REASON</b>	<b>ACCEPTABLE</b>
	Ellen Atkinson	Personal matter	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
	Chloe Lawrence	Sickness	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

GOVERNOR	ROLE	IN ATTENDANCE
Gemma Watts	Chair	<input checked="" type="checkbox"/>
Trish Turner	Executive Headteacher	<input checked="" type="checkbox"/>
Chloe Lawrence	Staff Governor	<input type="checkbox"/>
Michelle Farr	LA Governor	<input checked="" type="checkbox"/>
John Roberts	Co-opted Governor	<input checked="" type="checkbox"/>
Ellen Atkinson	Co-opted Governor	<input type="checkbox"/>
<b>Vacancy</b>	Vice Chair	<input type="checkbox"/>
Fern Mee	Parent Governor	<input checked="" type="checkbox"/>
Kimberley Maycock	Clerk	<input checked="" type="checkbox"/>

<b>AGENDA ITEM 1098</b>	<b>Declaration of any pecuniary and/or personal interest to any agenda items</b>
<b>Discussion:</b>	None received

<b>AGENDA ITEM 1099</b>	<b>Declarations of AOB</b>
<b>Notes:</b>	<p>1. Additional policies shared via email 30<sup>th</sup> Oct 2025, to be discussed in agenda item 2001</p> <p><b>HR Policy</b> Recruitment Selection Policy Advice Guidance – This is Derbyshire County Council policy</p> <p><b>Safeguarding Policy</b> Use of frequent visitors policy Searching Screening and Confiscation online safety policy Drugs and alcohol policy</p> <p>2. Josie Jeffries, Deputy Headteacher has joined the meeting to discuss an additional SIP target for 2025/2026</p>

	<p>3. 5 x Governor visit feedback from Gemma shared via email 2<sup>nd</sup> November 2025 - <a href="#">Reports from Governor visits</a></p>
<p><b>Discussion:</b></p>	<p>Josie Jeffries, Deputy Headteacher joined this evening meeting to propose to add a fourth SIP target focused on becoming a dyslexia-friendly school. With an action plan under four headings: Leadership, Quality of Learning, Climate for Learning, Communication. This is an 18-month process toward Dyslexia Quality Mark.</p> <p>Josie presentation explained the school aims to achieve the Dyslexia Quality Mark by focusing on leadership, management, quality of learning, climate for learning, and effective communication. Core strategies include research-informed practices, addressing processing differences, multi-sensory learning, and teaching strategies.</p> <p>Curriculum Delivery:</p> <ul style="list-style-type: none"> <li>○ What is taught: Subjects include Maths, Literacy, Friends Relationships and Community, Good Health, Independent Living, Employment, and Communication.</li> <li>○ How it is taught: Through informal/semi-formal approaches, using methods like Forest Schools, PE, outdoor learning, performing arts, community visits, and specialist activities (e.g., Attention Autism, sensory story, play, etc. ).</li> <li>○ Why it is taught: To prepare children for adulthood by fostering independence, functionality, choice, voice, and joy in living.</li> </ul> <p>Quality Assurance (QA): Focus areas include:</p> <ul style="list-style-type: none"> <li>○ Choice and Voice: Empowering pupils to express themselves and make meaningful choices.</li> <li>○ Functionality: Linking learning to real-life tasks.</li> <li>○ Independence: Encouraging ownership of learning and decision-making.</li> <li>○ Joy in Living: Promoting fun, relationships, and creative expression.</li> </ul> <p>CPL and PM (Continuous Professional Learning and Performance Management):</p> <ul style="list-style-type: none"> <li>○ Functionality: Ensuring staff perform their roles effectively and equip children for life.</li> <li>○ Independence: Encouraging staff to take ownership of their professional growth.</li> <li>○ Choice and Voice: Promoting collaboration and shaping the future of the school.</li> <li>○ Joy in Working: Creating a positive impact and improving the school environment.</li> </ul> <p>JR - I have not previously considered the impact of dyslexia in (Complex) SEND provision. I has a colleague who I will raise this with Tomas (the neuro-scientist) If I discover anything of interest I will share with you all.</p> <p>No further questions raised, all governors approved to add the Dyslexia Quaility Mark as a forth target for 2025/2026</p> <p>Action KM - <a href="#">Distribute questionnaire to governors on dyslexia understanding.</a></p>

<p><b>AGENDA ITEM 2000</b></p>	<p><b>Minutes from the Minutes Full Governors - 6th Oct 2025 - Mid-Year Review of Budget 2025-2026</b></p>
<p><b>Discussion:</b></p>	<p>Please <a href="#">CLICK HERE</a> for the minutes of the Minutes Full Governors - 6th Oct 2025 - Mid-Year Review of Budget 2025-2026</p>
	<p>Signed as a true and accurate reflection of the meeting</p>



AGENDA ITEM 2001	Policies to be reviewed	
<b>Notes:</b>		
Policy Group	Policy Title	Governor to Review
Health and Safety	<a href="#">Transport Procedures and risk assessment.docx</a>	Chloe Lawrence
Curriculum	<a href="#">SEND Policy.docx</a>	
Safeguarding	<a href="#">BRACKENFIELD CIMP.docx</a>	All Governors
	<a href="#">Safeguarding Child Protection Policy.docx</a>	Gemma Watts
HR Policies	<a href="#">Accessibility Plan.docx</a>	All Governors
	<a href="#">Equality and Diversity Information and Objectives Policy.docx</a>	All Governors
	<a href="#">Workload policy.docx</a>	All Governors
	<a href="#">Organisational structure policy.docx</a>	All Governors
Derbyshire County Council HR Policies	<a href="#">Authorised Leave of Absence and Flexible Working Policy.docx</a>	This are statutory policies from Derbyshire County Council
	<a href="#">Competence - Formal Competence Procedure for Teachers.docx</a>	
	<a href="#">Competence Procedure for Support Staff.docx</a>	
	<a href="#">Complaints Procedure - Advice and Guidance and Information.docx</a>	
	<a href="#">Complaints Procedure.docx</a>	
	<a href="#">Confidential Reporting Code (Whistleblowing Policy).docx</a>	
	<a href="#">Disciplinary Procedure - Implementation Guidance.docx</a>	
	<a href="#">Disciplinary Procedure.docx</a>	
	<a href="#">Grievance Procedure.docx</a>	
	<a href="#">Harassment and Bullying Procedure.docx</a>	
	<a href="#">Management of Sickness Absence Letter and Procedures - Sept 2024.docx</a>	
	<a href="#">Management of Sickness Absence Procedures - Advice &amp; Guidance.docx</a>	
	<a href="#">Maternity, Paternity, Adoption and Parental Leave Schemes.docx</a>	
<a href="#">Menopause Policy.docx</a>		
<b>Discussion:</b>	<p>All governors confirmed that have reviewed the above policies and 4 additional policies sent on email:</p> <p><b>HR Policy</b> Recruitment Selection Policy Advice Guidance – This is Derbyshire County Council policy</p> <p><b>Safeguarding Policy</b> Use of frequent visitors policy Searching Screening and Confiscation online safety policy Drugs and alcohol policy</p> <p>No concerns or amendments raised, all policies approved and signed.</p>	

Signed 

Date 9<sup>th</sup> February 2026

AGENDA ITEM 2002	Headteachers report MER 1 Feedback2025/2026
<b>Discussion:</b>	<p>Please <a href="#">CLICK HERE</a> to view the Headteacher Report for MER 1 2025-2026</p> <p>Please <a href="#">CLICK HERE</a> to view the MER 1 2025-2026 dashboard</p> <p>Trish to present updated values, common mission, The Core 4 and Culture Code.</p>
<b>Discussion:</b>	<p><b>JR questioned the persistent absence and stress-related leave.</b></p> <p>TT confirmed that most stress cases are non-work related. TT suggested inviting HR Manager to next meeting for wellbeing strategy overview and provide breakdown of absence data. Staff are referred to occupational health and mental health support.</p> <p><b>JR noted that the attendance figures in the dashboard stated Brackenfield is in the top 95% with attendance and questioned if this should have ready the top 5%.</b></p> <p>TT confirmed it should have read top 5%</p> <p>TT presented the relaunch of the schools vision and Ethos which was presented to staff during the inset day. TT explained that the school is moving away from terms like “semi-formal” and “informal” and instead focusing on four core values: choice and voice, independence, functionality, and joy in living.</p> <p>These values are being embedded across curriculum planning, target setting, and quality assurance.</p> <p>Culture Code - The school promotes a culture of honesty, integrity, valuing others, and effort, referred to as “teamship” and “the hive that thrives.” These values are expected to be embodied by both staff and students. Staff understand how Core 4 applies in their subject areas and embed the Core 4 into curriculum planning, QA, and target setting.</p> <p>No further questions or concerns raised from the Headteachers report for MER 1 2025/2026.</p>

AGENDA ITEM	DATE OF NEXT MEETING/S		
Date of meeting	Time	Date papers will be circulated	Focus
3rd Nov 2025	17:00	24th Oct 2025	MER 1 Feedback 2025/2026
9 <sup>th</sup> Feb 2026	17:00	30th Jan 2026	MER 2 Feedback 2025/2026
23rd March 2026	17:00	13 <sup>th</sup> March 2026	Setting Budget for 2026/2027
15 <sup>th</sup> June 2026	17:00	5 <sup>th</sup> June 2026	Summative Feedback 2025/2026
29 <sup>th</sup> June 2026	17:00	19 <sup>th</sup> June 2026	Agreeing new SIP / SEF 2026/2027 & agreeing structure

**Questions from the new Governance Handbook January 2017 in relation to finance that governors may wish to use:**

- Are resources allocated in line with the organisation’s strategic priorities?
- Does the organisation have a clear budget forecast, ideally for the next three years, which identifies spending opportunities and risks and sets how these will be mitigated?



- Does the organisation have sufficient reserves to cover major changes such as re-structuring, and any risks identified in the budget forecast?
- Is the organisation making best use of its budget, including in relation to planning and delivery of the curriculum?
- Does the organisation plan its budgets on a bottom up basis driven by curriculum planning (i.e. is the school spending its money in accordance with its priorities) or is the budget set by simply making minor adjustments to last year's budget to ensure there is a surplus?
- Are the organisation's assets and financial resources being used efficiently?
- How can better value for money be achieved from the budget?
- Is the organisation complying with basic procurement rules and ensuring it gets the best deal available when buying goods and services in order to reinvest savings into teaching and learning priorities?
- Is the organisation taking advantages of opportunities to collaborate with other schools to generate efficiencies through pooling funding where permitted, purchasing services jointly and sharing staff, functions, facilities and technology across sites?