

FULL GOVERNING BODY MEETING	
Agenda <input type="checkbox"/>	
Minutes <input checked="" type="checkbox"/>	
Date	24 <sup>th</sup> March 2025
Venue	Microsoft Teams

*Please read papers in advance of the meeting ready to discuss and ask questions*

AGENDA ITEM 1070	Welcome and Apologies for absence		
Notes	GOVERNOR	REASON	ACCEPTABLE
	Ellen Atkinson	Work commitments	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

GOVERNOR	ROLE	IN ATTENDANCE
Gemma Watts	Chair	<input checked="" type="checkbox"/>
Trish Turner	Head Teacher	<input checked="" type="checkbox"/>
Chloe Lawrence	Staff Governor	<input checked="" type="checkbox"/>
Michelle Farr	LA Governor	<input checked="" type="checkbox"/>
John Roberts	Co-opted Governor	<input checked="" type="checkbox"/>
Ellen Atkinson	Co-opted Governor	<input type="checkbox"/>
Traci Gregory	Vice Chair	<input checked="" type="checkbox"/>
Fern Mee	Parent Governor	<input checked="" type="checkbox"/>
Kimberley Maycock	Clerk	<input checked="" type="checkbox"/>

AGENDA ITEM 1071	Declaration of any pecuniary and/or personal interest to any agenda items
Discussion:	None received

AGENDA ITEM 1072	Declarations of AOB
Discussion:	None received

AGENDA ITEM 1073	Minutes of the Full Governors meeting 10 <sup>th</sup> Feb 2025
Notes:	Please click <a href="#">HERE</a> to review the minutes of the Full Governors meeting 10 <sup>th</sup> Feb 2025.
Discussion:	Signed as a true and accurate record of the meeting

AGENDA ITEM 1074	Budget Ratification 2025-2026
Notes:	Please click <a href="#">HERE</a> for a copy of the Schools financial value standard (SFVS) checklist for 2024-2025 for approval.

Minutes of the FGB meeting 24/03/2025  
Of Brackenfield School

Signed  Date 16th June 2025.

	Please click <a href="#">HERE</a> for a copy of the Budget report which includes the Annex 1 for approval for 2025-2026												
<b>Discussion:</b>	<p>JR met with the Business Operations Manager (BOM) this afternoon to review all budget documentation, the BOM spoke of confirmation of 280 children from September 2025.</p> <p>TT confirmed this is correct.</p> <p>SFVS – JR has reviewed this with the BOM and explained this has been reviewed with TT. JR confirmed that he is happy with the content of the SFVS and had no questions or concerns to raised and therefore agreed this should be approved by the Governing Body.</p> <p>Budget ratification 2025/2026 - JR confirmed this is the same Budget document shared with Governors and that this shows a balanced budget. JR explained that the budget is carefully managed by the BOM, Headteacher and Patch officer at Derbyshire County Council but has requested this is explained in a clear format. JR went on to explain that the Budget has been set as a worse case scenario and that pupil numbers are key. There will be some variation in the budget throughout the year, the forecast for the next 3 years isn't great but this is set to improve over the year.</p> <p>JR requested a document from the BOM which explained the incoming and outgoing of the school in a clearer format. This was shared with the rest of the Governing body following the meeting, see below:</p> <table border="1"> <tr> <td>Budget share (DCC bought pupil places)</td><td>£2,206,401</td></tr> <tr> <td>All other income- Grants, Pupil Premium, Other local authority Top up, High needs etc</td><td>£6,285,388</td></tr> <tr> <td>Carry-over from 24/25</td><td>£1,132,998</td></tr> <tr> <td></td><td>= £9,624,787</td></tr> <tr> <td>Expenditure- staffing /buildings</td><td>-£9,241,847</td></tr> <tr> <td>Balance</td><td>£382,940</td></tr> </table> <p>No further questions or concerns raised all governors approved the budget ratification for 2025/2026.</p>	Budget share (DCC bought pupil places)	£2,206,401	All other income- Grants, Pupil Premium, Other local authority Top up, High needs etc	£6,285,388	Carry-over from 24/25	£1,132,998		= £9,624,787	Expenditure- staffing /buildings	-£9,241,847	Balance	£382,940
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DATE OF NEXT MEETING/S			
Date of meeting	Time	Date papers will be circulated	Focus
24 <sup>th</sup> March 2025	17:00	14 <sup>th</sup> March 2025	Setting Budget for 2025/2026
16 <sup>th</sup> June 2025	17:00	6 <sup>th</sup> June 2025	Summative Feedback 2024/2025
30 <sup>th</sup> June 2025	17:00	20 <sup>th</sup> June 2025	Agreeing new SIP / SEF 2025/2026 & agreeing structure

**Questions from the new Governance Handbook January 2017 in relation to finance that governors may wish to use:**

- Are resources allocated in line with the organisation's strategic priorities?

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- Does the organisation have a clear budget forecast, ideally for the next three years, which identifies spending opportunities and risks and sets how these will be mitigated?
  
- Does the organisation have sufficient reserves to cover major changes such as re-structuring, and any risks identified in the budget forecast?
- Is the organisation making best use of its budget, including in relation to planning and delivery of the curriculum?
- Does the organisation plan its budgets on a bottom up basis driven by curriculum planning (i.e. is the school spending its money in accordance with its priorities) or is the budget set by simply making minor adjustments to last year's budget to ensure there is a surplus?
- Are the organisation's assets and financial resources being used efficiently?
- How can better value for money be achieved from the budget?
- Is the organisation complying with basic procurement rules and ensuring it gets the best deal available when buying goods and services in order to reinvest savings into teaching and learning priorities?
- Is the organisation taking advantages of opportunities to collaborate with other schools to generate efficiencies through pooling funding where permitted, purchasing services jointly and sharing staff, functions, facilities and technology across sites?