



Whole School Information

Message from Headteacher:

A reminder that school closes for the Christmas holidays next **Friday 22nd December, this is a half day closure with school finishing at 12pm.** School reopens for pupils on **Monday 8th January.**

Other events for the last week of term:

Monday 18th December class changes will take place. All pupils this affects have been walked through the changes and parents have been informed. The classes impacted are Oak (being disbanded), Laurel and Conkers. If you have any questions about this please email parents@brackenfield.derbyshire.sch.uk.

Wednesday 20th Father Christmas is visiting the children, sponsored by East Midlands Airport Fire Service, (assuming there are no other call outs at the time he will be bringing his fire truck with his elves).

Thursday 21st Christmas Dinner day. Children can wear a Christmas jumper with their school uniform if they wish. Please pay for dinner on School Money if you child would like a cooked lunch. Pupils entitled to a free school meal will receive lunch as usual.

New Personalised Learning Intention Targets Now Ready (PLIs)

Your child's new PLI targets are ready for you to view on BOOP. Get in touch with the class team if you do not know where they are or what they are. You should be able to see them on your child's profile. You should also see posts tagged to these PLI targets so you can see the progress your child is making.

Please follow up with your class team if you do not know what these are as it is important you are as informed as possible about your child's PLI targets and their progress.

NEW! My Family Coach – Family Engagement Sessions

At Brackenfield we have 3 Team Teach trainers who ensure that all members of child-facing staff have received their Level 2 Team Teach training. This empowers staff to be able to keep themselves, other staff and our pupils safe at all times. The Level 2 training focuses on a positive behaviour approach including de-escalation strategies and where appropriate, positive handling for our pupils. Our staff use strategies to dynamically risk assess situations at all times to ensure behaviours can be managed positively and pro-actively.

Team Teach have facilitated a family engagement model so that we can share some of these strategies with parents and carers to support you in the home and out in the community.

If you would like to find out more information about this course and register your interest in this course, please complete the form below by Friday 22nd December. Courses will run in the new year.

Updated Link: <https://forms.office.com/e/ryttz3EMzb>

iVengers

Dear parent/carers, please complete this Digital Resilience Survey that iVengers special agents helped to make. As Special Agents we can then look at the findings and help support students, staff and parents with our knowledge.

<https://forms.office.com/e/mvtT7bLfNT>

Video please watch: [attendance.mp4](#)



Your child should attend school every day. Sometimes your child may be too ill to come to school. Click [here](#) for a link to the NHS website which has useful information.



The school times are from 8.55 – 9.10 drop off and 2.20 – 2.40 collection. If your child is not attending school, you must ring 0115 9733710 opt 2 between 8am and 9am every day to let us know why or in exceptional circumstances only, email attendance@brackenfield.derbyshire.sch.uk along with any medical evidence as other inboxes are not always manned. If we are unable to make contact home visits will be carried out by a member of the family support team. Thank you for your support.

Pupil Absence:

You may receive a phone call and a letter from the school Attendance Manager notifying you that your child's attendance has fallen below 96%, 95% or 90%. These letters are to keep you informed you and to provide a layer of support should any further absences need to be taken. We will always support medical appointments and days when your child is too ill to attend.

Fines will only be issued if there are many unauthorised absences, and this will be in line with the Derbyshire Local Authority guidance around attendance.

Holidays in Term time:

As a parent, it is your legal responsibility to ensure that your child attends school every day.

It is only acceptable for your child to miss school if:

- they are too ill to attend
- you have got advance permission from the school

If you are thinking about taking a holiday in term-time, then you must put this request in writing to the Headteacher (Mrs Turner). All holidays will be unauthorised unless there are exceptional circumstances. If your holiday is unauthorised and you choose to not send your child to school, you may be fined. Fines start at £60 per parent and if not paid can result in a fine of up to £2500, a community order or a jail sentence up to 3 months. The court will also give you a Parenting Order.

Please use the link provided to inform us of a holiday request. This link is not to be used to report general absence from school: <https://forms.office.com/e/ECEey9uNSZ> We appreciate your understanding and support with this.

The class inbox email addresses:

Acorns	Acorns@brackenfield.derbyshire.sch.uk
Maple	Maple@brackenfield.derbyshire.sch.uk
Rowan	Rowan@brackenfield.derbyshire.sch.uk
Sycamore	Sycamore@brackenfield.derbyshire.sch.uk
Pine	Pine@brackenfield.derbyshire.sch.uk
Oak	Oak@brackenfield.derbyshire.sch.uk
Ash	Ash@brackenfield.derbyshire.sch.uk
Beech	Beech@brackenfield.derbyshire.sch.uk
Mulberry	Mulberry@brackenfield.derbyshire.sch.uk
Willow	Willow@brackenfield.derbyshire.sch.uk
Hickory	Hickory@brackenfield.derbyshire.sch.uk
Conkers	Conkers@brackenfield.derbyshire.sch.uk
Spruce	Spruce@brackenfield.derbyshire.sch.uk
Elm	Elm@brackenfield.derbyshire.sch.uk
Cedar	Cedar@brackenfield.derbyshire.sch.uk
Poplar	Poplar@brackenfield.derbyshire.sch.uk
Laurel	Laurel@brackenfield.derbyshire.sch.uk
Hazel	Hazel@brackenfield.derbyshire.sch.uk

We want you to feel supported and effectively communicated with, so if you feel anything has been missed please email headteacher@brackenfield.derbyshire.sch.uk and a senior leader will follow up your query.

It is also important you can access posts on BOOP, for your child and your child's class. If you are having issues with accessing this, please email pupiladmin@brackenfield.derbyshire.sch.uk. Our pupil admin team can talk you through how to access and help rectify any issues.

New communication workshops for parents

Due to the success of our parent workshops last year, we are bringing them back and have also added some new ones! Use this link [here](#) to book

Date/ Time	Session
19 th December 10-12- School	Social Communication
11 th January 10-12- School 5-6pm- Online	Electronic AAC Apps
16 th January 10-12- School	Blank level questions and information carrying words



PE Kits

A reminder please that pupils must have PE kits in school. This is so that class teams can support with developing independence when getting dressed and undressed. Please ensure all items are named and stored in a named bag, which will be kept in school. If you have any further queries, please contact your class teams.



Wow Moments

We love to hear about amazing things our pupils are doing at home! Please send in pictures or let us know what great things they are doing, and we can upload these to each pupils BOOP profile. You can also download templates to put your WOW moments on from our school website. Please send them to parents@brackenfield.derbyshire.sch.uk

School Uniform



Over COVID 19 Simply First have changed the way they operate their shop.

Parent/carers are now being directed to the website: www.schooluniformnottingham.co.uk to place orders. You will then be sent an invoice for payment, and once payment has been received the order will be processed and you will receive a notification when your order is ready to collect. Payments are made via bank transfer using their order name and invoice

number (important) as payment reference.

Container Self-Storage - Simply First Ltd

The Embroidery Pod, Unit 13, Block B, Ind Estate, Mark St, Sandiacre, Nottingham NG10 5AD.

Our School Day

Please be reminded of the school times.

Student Arrival and Registration	8.55 – 9.05 – Taxi drop off 9.00 – 9.10 – Parent drop off
Morning Session	09.10 – 11.40
Lunch Session (30 minutes within this time)	11.40 – 13.10
Afternoon Session	13.10 – 14.20
Pupil Departure and Pastoral Time	14.20 – 14.35 – Taxi collection 14.30 – 14.40 – Parent collection

Attachments

Sign of the week:

Our sign of the week this week is 'Friend' Please click this link to watch a video of the sign: [Friend \(makaton.org\)](http://makaton.org)

Upcoming dates from the school calendar

School Holidays:

We break up on **Friday 22nd December 2023 at 12pm** until **Friday 5th January 2024**. School reopens to pupils on **Monday 8th January 2024**.

[Please click here](#) for a copy of the **2023-2024** school holidays.

Please use the following link to view the updated menu: [Autumn & Winter Menu 2023 2024](#)